

Timberview Estates West HOA
www.timberviewestateswest.com

[Date]

[Official Owner]

[Address]

[City, ST ZIP]

RE: [Address]

Dear [Official Owner]:

As a resident of Timberview Estates West, you are provided with real-time information about your community through Premier Community Management Company's proprietary software program which provides:

- Access to the 2012 budget
- Real-time account balance and history (access for owners only, not tenants)
- Community Updates
- Community Calendar
- Community Newsletters
- Access to association's governing documents
- Work order submission
- Access to your community's FAQ database

To set up your access to the Timberview Estates Connect website you will need to register using the following website and code. To register go to www.premiermgmtconnect.com/register then follow the registration instructions with your registration code. Your registration code is: **[registration code]**. After you enter your registration code, you will be asked to update your email address and create a pin. This will serve as your Login and Pin to access your account, please note this information somewhere.

After your account is registered, you may access the website at www.premiermgmtconnect.com/timberviewestates

If you have any questions or difficulty with the registration, please contact Premier Communities at (877) 378-2388.

As your association management company, we are here to serve you.

Sincerely,

Carmen Reyes

Association Manager

creyes@premiercommunities.net